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Description automatically generatedAGENDA

#HAWKSFLYTOGETHER New Town Elementary School PTA

2/8/2023 – 9:30am

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman(absent), Jenny Watkins (absent), Jessica Cook

1. **Housekeeping**
   * + Approve Jan minutes/Gen meeting minutes
       - Kate - motion to approve, Kim Second, All approve
     + Valentine’s cookies- how many people do we need to hand out on 2/13
       - 3-4 people to pack and deliver Monday between 12 & 1
2. **Officer’s Reports**

President’s Report

* Thanks for holding down the fort last week while I was gone- you all are the BEST
* Please welcome our new secretary, Mrs. Frankl- we are so excited to have her at NTES!
* A few thoughts about the last few weeks
  + Continue to work and communicate with teachers/staff on what is allowed vs. what is expected in how PTA allocates money within the budget

Principal’s Report

* Cafeteria noise remains an issue.
  + Need adjust music or find another solution (red light/green light, bubbles bouncing)
  + Expand badges to all grades to show the cafeteria ladies when checking out
  + Fine balance exists between talking and eating
* PTA to consider earmarking money in the budget each year to purchase a Smart Panel as classrooms grow (i.e. First grade DLI).
  + County provided them for all existing classrooms but not for future classrooms that might be needed
  + Approximately $4-5K
* Communication – Mrs. Allen will streamline newsletter
* KG Open House – PTA to potentially sell Spirit Wear
  + 2/15 @ 2:30, 3/16 @ 5:30
  + **Jenn to follow up getting smaller sizes**

Treasurer’s Report

* Report on Gaga pit
  + Location near 3-5 playground on flat area
  + Check sent, waiting on installation date
* Furniture was ordered- delivery date? 2/9
* Car rider fast pass – how do we make this program more lucrative?
  + Consider doing during the morning car line next year
* Budget report
  + Moved Custom Hawk Spirit Stick money spent to Student Appreciation
  + Items for Calm Down kits purchased using Store Link Earnings
  + Soccer nets purchased
  + Classroom grants almost all submitted

Secretary’s Report

* Membership update – 286 members
* SOE- do you need anything? – continue to find ways to increase parents volunteer involvement

1. **Committee Reports**

Teacher Appreciation – Jordan

* Feb- treat from Bernie (date?)
  + Loaf Cake on 2/22
* March/TA WEEK
  + Continue Book theme
    - Monday- “Books & Breakfast”; breakfast treat
    - Tuesday – “Beach Reads”; buckets with supplies or snacks
    - Wednesday – “Story Hour”; lunch from Greco
      * Will get coverage for all classes so teachers/staff can eat at the same time
    - Thursday – “Stroll through the Bookstore”
      * Collect books from families and staff can shop. Will provide canvas bags
    - Friday – “Curl up with a Good Book”
      * Blanket (on sale for $8.50)
      * **Steph/Jordan to order**
  + Will do a Dr. Suess Theme for Student Participation
  + Ask Room Moms to do a book cover for each teacher
  + Decorate on Sunday 3/19
* Plan for the rest of the year
  + April – Plant
  + May – Food treat
  + EOY – Gift card

Spirit Wear - Jenn

* Update? Do we want to push anything for spring???
  + Hat, Tank Top, Beach Towel

Baskets- Kate/Jen

* Meeting on Thursday 10am to discuss plans

Family Dance- Kate/Kim/Steph

* Clarification on date was sent out in weekly email/ Kearns told teachers as well
* Committee is on it for decorations
* Food/drinks
  + Cookie & Water
  + Trying to get sponsorship for food

Bookfair- Jen S

* Do we have a new date?
  + Jen – still working to confirm dates potentially 5/1 – 5/5?? Delivery & set-up the week before

1. **Other Business**

* Art by Me – Kearns just started this- what support does she need? She is good
* One School One Book – anything? – not at this time
* Spirit Sticks- 2/24 NEW DESIGNS- social media push early so kids get excited (Cunningham video on morning announcements??)
  + HAWK spirit sticks- what was original cost? We aren’t giving the same one out next year so what do we want to do?
    - Purchase custom hawk in quantity to provide for KG next year and new incoming students
* Duty Free Lunch- 2/24
  + New Format- going to get 4 volunteers to cover a set of time vs each class
  + Ex- 10:30-11:30- 4 volunteers 11:30-12:30 4 volunteers
  + This should be plenty of people with additional board member support
    - Create badges for Duty Free Volunteers
    - **Kim to create Sign Up Genius**