AGENDA

#HAWKSFLYTOGETHER New Town Elementary School PTA

11/2/2022 – 9:30am

Start – 9:35

End – 11.29

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman, Jenny Watkins, Jessica Cook

Minutes Approved

1. **Housekeeping**
	* + Need to set date for board holiday party
			- 12/15 – Location to TBD
			- Gift Exchange $20.00
2. **Officer’s Reports**

President’s Report

* + - Candy drive- 11/1-11/4
			* Dentist will pick up the following Monday 11/7
		- Lip Sync Battle- 11/4 12:30pm
			* Specials teachers will act as judging panel
			* All PTA hands on deck if possible for crowd control
				+ Please plan to be there by 12:30
		- Duty Free Lunch 11/18
			* Sign Up Genius for 11/18 has been distributed
			* **Taylor to create sign up genius for the remaining of the year and Kim to confirm dates with Ms. Allen**
			* Possible Dates
				+ 1/26, 2/24, 3/24, 4/27
				+ Do we want more frequent?
		- Spirit Sticks- 11/18
		- Pie Drive- 11/22
			* Sign up genius – **Taylor to create Signup Genius**
				+ Pies distributed along with Pie Servers
				+ PTA to purchase GF Pies
			* Who will be here??
				+ Everyone but Kim & Kate

Principal’s Report/Teacher Report

* Hawk Times Special to be led by Mrs. Parker
	+ PTA can not help with any stipend but can help with supplies

Treasurer’s Report

* Teacher Grants $100. Deadline? Do we need/want Kearns to put out another email to teachers?
	+ Received about 20 so far
* Budget overview?
	+ We can talk about Swooper and vote on spending funds either now or when we go over Swooper 😊
	+ $69K in Profit
	+ Budget in very good shape due to Swooper and other solid fundraising efforts

Secretary’s Report

* Membership update – 277 Members
* Are we thinking a membership drive early 2023?
	+ Potentially but may be better to do a Brick Drive
	+ Annual Giving currently shut down
* Reflections?
	+ **Need to follow up with Brooke H**
* SOE
	+ Received 97 responses
	+ Application Complete
	+ Goal – Increase Volunteer Opportunities
1. **Committee Reports**

Swooper – Kate

* HOLY SMOKES KATE MCBRIDE YOU KNOCKED IT OUT OF THE PARK I AM LITERALLY SPEECHLESS
	+ THANK YOU!!!! So so so many thanks to everyone who helped make this event our biggest in NTES history!!!!!!!
* Recap and profit
	+ Event Super Successful
	+ $69,500 Profit
* We need to decide how we plan to give teachers their money and what projects we want to tackle first!
	+ New office furniture – Board Votes Yes - $5000
	+ Man trap updates – included in above
	+ Interactive Murals – included in Cafeteria
	+ Cafeteria – Board Votes Yes - $15,000 to start
		- Aesthetic Updates including Murals, Sound tiles, Wall Hangings
		- Want to be bright, cohesive & vibrant
		- Update cleaning station and purchase new microwave
		- Jen Sanders to begin researching
	+ Teachers – Board Votes Yes - $5050
		- 1% of Profit go back to each grade level & specials (combined) - $700
		- $50 each to AIG & Reading Specialist
		- Steph will send out Google Form for grade levels to document what they would like to and PTA to purchase or they must provide receipts

Teacher Appreciation - Jordan

* + - November- Pie Drive
			* Gift- pie servers
		- December gift- pajama pants
			* NTES monogram???
			* Will create Google Form to collect sizes and order within the next few weeks so can add monogram

Spirit Wear - Jenn

* Anything special for holiday?? Do we need a special cut off date for orders needed for Christmas?
	+ 11/21 is cut-off date for Christmas Orders
	+ **Jenn is reaching out about any additional holiday items**

Snowflake Shoppe – Brooke W.

* Date – Dec 2-9th
	+ Set Up Dec 1 – PTA & Volunteers to set upafter PTA meeting that morning
	+ Last classes from Book Fair go the first Friday this time! – Follow Specials Schedule
	+ Catch all day on the last Friday (12/9)
	+ Will send sign up genius for Parent volunteers to help with the shopping and the wrapping
	+ Will have a separate sign up genius for Board to sign up for registers
	+ Have 4 volunteers on committee helping with Decorating
	+ Email communication going out to teachers 11/7 & to Parents week of 11/14 along with social media push
1. **Other Business**
* Stock-tober success!!! Thanks for a super awesome event 😊
	+ Great turnout and able to donate a large amount of items to Local Food Pantry