A picture containing text

Description automatically generatedAGENDA

#HAWKSFLYTOGETHER New Town Elementary School PTA

11/2/2022 – 9:30am

Start – 9:35

End – 11.29

# BOARD MEMBERS

Kim Campbell, President | Stephanie Simmons, Treasurer | Brooke Winkelman, Secretary | Jen Sanders, VP |Taylor Stading, VP | Kate McBride, VP | Members at Large- Melissa Caleca, Jennifer Langdale |Committee Leads – Brooke Harman, Jenny Watkins, Jessica Cook

Minutes Approved

1. **Housekeeping**
   * + Need to set date for board holiday party
       - 12/15 – Location to TBD
       - Gift Exchange $20.00
2. **Officer’s Reports**

President’s Report

* + - Candy drive- 11/1-11/4
      * Dentist will pick up the following Monday 11/7
    - Lip Sync Battle- 11/4 12:30pm
      * Specials teachers will act as judging panel
      * All PTA hands on deck if possible for crowd control
        + Please plan to be there by 12:30
    - Duty Free Lunch 11/18
      * Sign Up Genius for 11/18 has been distributed
      * **Taylor to create sign up genius for the remaining of the year and Kim to confirm dates with Ms. Allen**
      * Possible Dates
        + 1/26, 2/24, 3/24, 4/27
        + Do we want more frequent?
    - Spirit Sticks- 11/18
    - Pie Drive- 11/22
      * Sign up genius – **Taylor to create Signup Genius**
        + Pies distributed along with Pie Servers
        + PTA to purchase GF Pies
      * Who will be here??
        + Everyone but Kim & Kate

Principal’s Report/Teacher Report

* Hawk Times Special to be led by Mrs. Parker
  + PTA can not help with any stipend but can help with supplies

Treasurer’s Report

* Teacher Grants $100. Deadline? Do we need/want Kearns to put out another email to teachers?
  + Received about 20 so far
* Budget overview?
  + We can talk about Swooper and vote on spending funds either now or when we go over Swooper 😊
  + $69K in Profit
  + Budget in very good shape due to Swooper and other solid fundraising efforts

Secretary’s Report

* Membership update – 277 Members
* Are we thinking a membership drive early 2023?
  + Potentially but may be better to do a Brick Drive
  + Annual Giving currently shut down
* Reflections?
  + **Need to follow up with Brooke H**
* SOE
  + Received 97 responses
  + Application Complete
  + Goal – Increase Volunteer Opportunities

1. **Committee Reports**

Swooper – Kate

* HOLY SMOKES KATE MCBRIDE YOU KNOCKED IT OUT OF THE PARK I AM LITERALLY SPEECHLESS
  + THANK YOU!!!! So so so many thanks to everyone who helped make this event our biggest in NTES history!!!!!!!
* Recap and profit
  + Event Super Successful
  + $69,500 Profit
* We need to decide how we plan to give teachers their money and what projects we want to tackle first!
  + New office furniture – Board Votes Yes - $5000
  + Man trap updates – included in above
  + Interactive Murals – included in Cafeteria
  + Cafeteria – Board Votes Yes - $15,000 to start
    - Aesthetic Updates including Murals, Sound tiles, Wall Hangings
    - Want to be bright, cohesive & vibrant
    - Update cleaning station and purchase new microwave
    - Jen Sanders to begin researching
  + Teachers – Board Votes Yes - $5050
    - 1% of Profit go back to each grade level & specials (combined) - $700
    - $50 each to AIG & Reading Specialist
    - Steph will send out Google Form for grade levels to document what they would like to and PTA to purchase or they must provide receipts

Teacher Appreciation - Jordan

* + - November- Pie Drive
      * Gift- pie servers
    - December gift- pajama pants
      * NTES monogram???
      * Will create Google Form to collect sizes and order within the next few weeks so can add monogram

Spirit Wear - Jenn

* Anything special for holiday?? Do we need a special cut off date for orders needed for Christmas?
  + 11/21 is cut-off date for Christmas Orders
  + **Jenn is reaching out about any additional holiday items**

Snowflake Shoppe – Brooke W.

* Date – Dec 2-9th
  + Set Up Dec 1 – PTA & Volunteers to set upafter PTA meeting that morning
  + Last classes from Book Fair go the first Friday this time! – Follow Specials Schedule
  + Catch all day on the last Friday (12/9)
  + Will send sign up genius for Parent volunteers to help with the shopping and the wrapping
  + Will have a separate sign up genius for Board to sign up for registers
  + Have 4 volunteers on committee helping with Decorating
  + Email communication going out to teachers 11/7 & to Parents week of 11/14 along with social media push

1. **Other Business**

* Stock-tober success!!! Thanks for a super awesome event 😊
  + Great turnout and able to donate a large amount of items to Local Food Pantry